

HERITAGE LAKE CAMPGROUND RULES

To make the campground facilities available to the greatest number of members, official rules and regulations are established by the Heritage Lake Property Owners Association (“Association” or “POA”) and are posted in convenient places in the campground for your information and guidance. In addition, the following conditions should also be observed during your stay.

Classification of Campers:

Permanent Camper: Those campers who receive a campsite for the camping season. Half season campers are those who receive their site on or after the 4th of July weekend.

Nightly Campers – Those campers who are of a temporary nature, rentals may be daily, if lots are available and the Committee approves. (14-day limit).

General Campground Rules:

** **Indicates Date or Time sensitive information***

1. No weapons of any kind, including firearms, are to be displayed in the campground.
2. To use the Heritage Lake Campground and its facilities you must have a current membership card and present it to the Campground Manager when registering except in the case of a camper who is a guest of a POA member.
3. Definition of a Guest: A Guest is anyone on the application that is not listed as the primary renter of the lot.
4. ***POA assessment fees must be paid by April 1st before any camping is allowed.**
5. All campers and guests must check in at the campground manager’s office to confirm their arrival and pay their camping fees and any storage fees that may be required. If the office is closed upon your arrival, all fees shall be paid upon the manager’s return.
6. There are no reservations for transient camping. All sites are on a first come first serve basis.
7. It shall be against all rules and regulations to locate any transient camper, tent, trailer, camping or to sleep in any unauthorized area. There shall be no camping or sleeping in storage area.
8. Per Board of Health guidelines all firewood shall be stored off the ground on an impervious surface, not directly on the soil to prevent moisture absorption and pests. All rotting firewood needs burned or removed from site immediately.
9. Lot Lessee from each site must attend one meeting for the camp season. Selection Meeting will count toward this rule. Sign in sheet must be completed.
10. Campground quiet hours will be observed from 12 Midnight thru 7:00 A.M., unless approved by campground manager.
11. Washing dishes, clothes, or pets in the bathhouse facilities is strictly prohibited.
12. Any lighting and displaying of aerial fireworks are strictly prohibited.
13. Owners are responsible for their pets.
 - a. Pets on your campsite must be kept on a leash or in cage. If the pet is not caged or on a leash when on your campsite, then the pet must be attended to by a responsible person at all times.
 - b. Pets off your campsite must be on a leash at all times.

- c. No pets will be allowed in or around the pavilion or bathhouse, except for service animals assisting campers or guests with a disability.
- d. Pet owners are responsible for the cleanup of pet waste.

14. **When breaking camp, the campsite must be left clean and orderly. The water must be turned off at the hydrant, all trash and garbage must be deposited in the dumpsters. If any labor is done by the POA to clean your site, a fee will be charged to your POA account.**

15. ***When you are notified of receiving a permanent campsite, you should have your camper on the lot on or before May 1st. If you do not claim your assigned campsite by May 1st, the POA has the right to re-assign that unclaimed campsite to someone else. If this occurs, you will forfeit that campsite and fee for the season. After acceptance to permanent camping, refunds will be granted only in the event of death and/or long-term illness that results in the renter not being able to use the lot. Granted refunds will be adjusted down from the fee paid based on weekly deductions until June 30th. Absolutely no refunds will be granted after July 1st.**

16. ***Camping is not allowed prior to the first Friday in April.**

17. **All Travel Trailers/RV's must be backed in and are perpendicular to the road. Trailer Tongue/Steering Wheels must face road. NO EXCEPTIONS**

18. ***The camping season will open the first 1st Friday in April and end on the last Sunday in October. The campground manager will be on site from the first Friday in April through the last weekend in October. The campground will be locked for the season; however, primitive camping may be allowed by the POA Manager through the end of November.**

19. ***All campers, trailers and boats must be removed from the campground or stored in accordance with the winter storage agreement. Winter storage agreements can be obtained from the campground manager or the P.O.A. office by October 1st of the current year. Unpaid fees will be attached to the Member's Assessment when they are sent their current billing.**

20. **Campsites are non-transferable. Sub-leasing is not allowed.**

- a. Any person using the facility other than a permanent camper must be registered with the campground manager by the registered permanent camper in advance. The person using the campsite will check in with the campground manager at time of their arrival.
- b. When vacating your campsite during the camping season for vacation or other reasons for a period of time, you must notify the campground manager on how long you will be away.

Campsite Rules:

1. Only one family or one camping group shall be permitted to occupy one campsite in the campground at a time.
 - a. A camper under eighteen (18) years of age must be accompanied by an adult or receive prior special permission from the campground manager before camping.
 - b. A family consists for the most part of parents, dependent children and other relatives.
2. Guests may occupy a campsite only if one is available and it does not deprive a member of a campsite. A guest may share a site with a member anytime.
3. No guest shall be allowed to occupy a campsite for more than 14 consecutive days.

4. All gray water, as well as black water, must be emptied at the designated dump station. The use of any form of drywell is strictly forbidden per the Indiana State Board of Health. Violation of this rule could result in the forfeiture of your camping privileges.
5. Lot Lessee is responsible for keeping their lot trimmed and clean in appearance. Maintain the drive way keeping weeds treated, units clean of algae, porch repaired (no broken or flapping boards). Storage unit exteriors are to be clean and any torn covers replaced. If the campsite does not meet these requirements, it will be maintained by the POA and a fee will be charged to your POA account.
6. Any shelter, deck or porch constructed on the campsite shall not exceed three hundred (300) square feet floor space and shall not have post stuck into the ground. Assembly shall be on nuts/bolts and or screws to enable ease disassembly. Roofs shall not cover the camper only the deck. Before any construction begins, the plans must be submitted to and approved by the campground committee. Existing structures prior to 10/17/96 are unaffected by this rule. Before any construction begins, the plans must be submitted to the campground manager and approved by the campground committee. A drawing must be submitted that includes the location and dimensions. Any decks or items constructed being moved to another lot must be preapproved before relocating by the camp manager & camp committee. Carports will no longer be permitted. If existing carport is structurally damaged it will need to be removed and not repaired with the exception of canopy replacement. If site carport is located on is vacated carport must be removed and it cannot be reinstalled on another site.
7. Permanent campers agree and understand that they are responsible for paying for the electricity provided to their site. The utility company will invoice the Association for the total electricity used for all campsites; then the Association will invoice each camper monthly for the electric bill for their specific site. ***The electric bill invoice must be paid within Fifteen (15) days from the date of the invoice.** Prepayment is required if paid late after the first invoice (Visa/MC/Discover/Am Ex/ Check/Cash).
8. The Association may need a camper or trailer moved so that maintenance and upkeep of the campground and facilities can be performed by the POA. Each camper, owner and guest agree to cooperate with the Association when asked to move their camper, trailer so this maintenance work can be performed. If the camper, owner or guest is unavailable to move their camper or trailer, then each camper, owner and guest agrees and gives the POA the authority to move his/her camper or trailer in order to perform this work. The Association will move the camper or trailer back to the previous campsite location once the work is completed. The Association is not responsible for any personal injury to any camper, owner or guest, or property damage to any camper, trailer and the personal contents in any camper or trailer if a camper, owner or guest refuses to move his camper or trailer and denies the POA the ability to move his/her camper or trailer. In addition, the Association has the authority to immediately revoke, without reimbursement of any campground fees already paid by the camper, owner or guest, campground privileges to any camper, owner or guest who refuses to move his camper or trailer and denies the POA the ability to move his/her camper or trailer.

Vehicles and Parking Rules:

1. Riding bicycles, scooters, skateboards, roller skates, etc. on walkways round the bathhouse is strictly prohibited.

2. No one under 14 years of age will be allowed to operate a golf cart or similar, non-licensed vehicle unless supervised by an adult.
3. All golf carts, ATV's etc. must have front & rear lights and use them from dusk until dawn. **NOTE: All golf carts, ATV's, mopeds, snowmobiles or any other motorized vehicles must be insured with liability insurance to operate on any common property. Owner is responsible for any accident.** Please observe the **5mph** speed limit and the one-way signs. Anyone caught speeding may lose their camping privileges.
4. All vehicles, RV's, tents and boat trailers must be parked or located three (3) feet from any designated campground roadway. **No personal vehicles are to be stored or left unattended on a campsite more than 48 hours, excluding golfcarts / side by sides.**
5. No guest recreational vehicle, boat, boat trailer or tent may be stored on your permanent campsite.

Enforcement and Penalties:

1. The camper waives any claims against the owner (Heritage Lake Property Owners Association), its agent or employees for damage arising out of the use by the permitted or any member of his party of the campground facilities. The owner (Heritage Lake Property Owners Association) makes no representations as to the suitability or safety of the campsite and is not responsible for the actions or control of other campers or person in the campground.
2. All campground members are responsible for their guests and their adherence of enforcement to all campground rules at all times.
3. Failure to comply with any of the camping rules will result in your status as a "Camper not in good Standing".
4. A "Camper not in good standing" for the current season will be eligible for a campsite for the next camping season as a status of "First time camper".
5. Violation of any of the Heritage Lake "Camping Rules" could result in the forfeiture of your camping privileges.
6. Each camper, owner and guest are to follow all Federal, State and local laws and ordinances, as well as all rules of the Indiana State Department of Health, Environmental Public Health Division. If any camper, owner or guest is not complying or following these laws or rules, the Association may allow the camper, owner or guest to correct the violation so that the law or rules are being complied with, OR the Association may revoke the camper, owner or guests' campground privileges.
7. ***The campground committee Reserves the Right to revoke the camping privileges of anyone who:**
 - a. **In the committee determination, is not utilizing the campground as it is intended to be used for:**
 - i. **Lot Lessees are required to stay and use campsite for a minimum of 24 hours per month. Campground Manager will monitor lot usage and report monthly to Committee and POA. This is to ensure the campsite is being used as intended and not for storage.**
 - b. **Commits any act that endangers the health or safety of another guest.**
 - c. **Commits any illegal act.**

- d. **Continuously fails to follow campground rules at the request of the campground committee. The campground manager may revoke the camping privileges of any transient or guest camper at any time after consulting the committee.**
8. All campsites, prior to the final closing date of the campground for each season, must have all outside hoses, dog leads, furniture, grills, and any other property not belonging to the POA, stored away for the winter. All electrical service to the camper/RV must be unplugged. In the event of any clean-up or removal of anything left behind that hinders 'end of season' winterizing process for the POA staff, you will be assessed a 'Clean-up fee' of \$100 that will need paid before opening day of the following camping season.
9. Any situation not covered in the permanent camping rules or Heritage Lake Camp rules will be decided by the campground committee, in accordance with the POA policy.

All applicants sign that they have received and agree to the Heritage Lake Campers Village Rules when applying for a campsite. Below you will see the bottom part of the contract/lessee agreement.

Permanent campers agree and understand that they are responsible for paying for the electricity provided to their site. The utility company will invoice the Association for the total electricity used for all campsites; then the Association will invoice each camper monthly for the electric used for their specific site. The electric bill invoice must be paid within fifteen (15) days from the date of the invoice. If a camper does not pay the utility invoice within fifteen (15) days from the date of the invoice, the electricity to the site will be disconnected until the camper's account is brought current. After that initial late payment, the camper will prepay their utility estimated usage. If collection action becomes necessary, the camper agrees that the Association is entitled to recover its legal fees, court costs, and other expenses resulting from the collection action. The Association and the utility company are not responsible to any camper for any damage or loss caused by a disconnected electric line due to non-payment of the electric bill by the camper.

Your signature on the "Application for a campsite" – 2026 indicates that you have read the "Campground Rules" and you agree to comply with all rules.